



## Continuous Enrollment – FAQs

### What is Continuous Enrollment, CE?

CE is a re-enrollment system where students are continually enrolled from their initial admission into the school system until they graduate from Rainier Christian High School. Annually, the information migrates with the student to the next grade level. The process applies to current students in Kindergarten through grade 11. Preschool/daycare students are currently not eligible for CE.

### What are the benefits to CE?

The CE application streamlines re-enrollment paperwork. Families are no longer required to complete all registration forms on an annual basis. The CE process also guarantee's placement for the following year.

### What is CE Registration payment?

CE payment is the payment of the registration fee. The registration fee will be billed to the FACTS account in March each year. Families have an option to spread the payment into 3 installments (March, April, May).

### How to spread the CE payment into 3 installments?

If you need to spread the payment into 3 installments, please email [student.accounts@rainierchristian.org](mailto:student.accounts@rainierchristian.org) before February 28, or the full amount of the registration fee will be withdrawn from your FACTS account.

### When is the CE calendar open? What are the dates At-a-Glance?

CE calendar open from February 1 to February 28

February 1: Tuition and fees posted to website

February 28: Deadline for submission of Future Withdrawal Form

Deadline for CE payment installments request

March 20: FACTS withdrawal of CE payment

April 1: A \$25 late fee per student will be added to delinquent accounts

May 31: Current students whose CE payment has not been paid may be placed on a waitlist

### What do I have to do if I am not returning to RCS?

Submit a Future Withdrawal Form prior to February 28 to avoid the non-refundable charges for re-enrollment.

### What if I am not sure what our family is doing next year?

If you are not sure if your student(s) will be returning next year, you may send an email to [student.accounts@rainierchristian.org](mailto:student.accounts@rainierchristian.org) to postpone your CE payment date and put your student on a waitlist. It is your responsibility to notify the office if you decide not to return next year before the new CE payment date. Please note your student will be placed on a waitlist until the CE payment is paid.

### What if my personal information or billing needs change mid-year?

Contact Student Accounts Specialist, [student.accounts@rainierchristian.org](mailto:student.accounts@rainierchristian.org) or any one of our business team staff for the changes.

### Other Questions?

Please contact Student Accounts Specialist or any one of our business team staff.